

Present: Ted Bromley, Jim Simons, Dan Behring, Mary Reed, Chuck Reed, Roger Cody, Tim Morley, David Meister, James Wisniski, Kathy Ervin, Alice Hendricks, Jim Poellet, Mary Pitcher, Markus Held, Dave Bachman, Den Hilliard, Frank English, Dave Van Eerden, Dave Combs, Scott Hunt, Grant Poole, Mike Acton, John Sarys, Josh Mills, Fred Stransky.

1. **Welcome** - Called to order by President Mike Acton at 4:00 who announced that the Executive Committee meeting would follow the Michigan Clean Marina Presentation.
2. **Michigan Clean Marina Presentation** – Mark Breedeland, (Michigan Sea Grant) described the Clean Marina program and, along with Dave Bachman (Manistee Municipal Marina) answered questions. Details about the program can be found at www.miseagrant.umich.edu/cmp
3. **Approval of Minutes** – As soon as they are corrected, Mike will distribute minutes from the December 10 2008 meeting by e-mail.
4. **Committee Reports**
 - a. **Community Outreach and Education** – Kathy Ervin reported that the PLWF Winter Update is being written and should be available for distribution within the next month. She also reported that a spread sheet has been created to help track and manage the myriad goals and tasks of the Watershed Plan. After some additional tweaking, the entire document will be available on the PLA website
 - b. In Herb Lenon’s absence, Mike announced for him that a **Monitoring & Inventory** committee meeting would be scheduled in February.
5. **Watershed By-Laws** – The By-Law Committee (Roger Cody, Jim Hunter, Laura Heintzelman and Mike Acton) will have a draft document ready to share soon. It will be e-mailed to the Executive Committee for review and comment.
6. **DEQ Permit Applications** – Mike was told by DEQ that because of related costs and staff reductions, it will make applications available only to those entities required by law to administer/issue permits.

Discussion followed which resulted in agreements: a) to have the By-Law Committee draft language describing a process to be followed if the PLWF Executive Committee finds it necessary to comment on a permit application, and; b) in the interest of the

Watershed, Onekama Village and Township officials be asked to forward permit applications to the Executive Committee for possible comment.

7. **Invasive Species Plants Sub-Committee** – Mary Reed introduced Chuck Reed who has contributed mightily to the success of the Committee’s deliberations. She said that the committee reported their findings to the Township which, in turn, designated them as the Township’s *official* Invasive Species committee. Further discussion raised questions about how to generate enough money to pay for cleaning up Portage Lake’s invasive species problems. Mary said that an ordinance has been drafted in case creation of a Special Assessment District should be necessary.

8. Next Meeting

The next meeting will be held toward the end of February at a date to be announced.

Meeting was adjourned at 5:41 p.m., well under the 6:00 deadline.

Respectfully submitted.
Kathy Ervin